

BUNDANOON COMMUNITY ASSOCIATION INC.

GENERAL MEETING

Bundanoon Soldiers' Memorial Hall

Thursday 20th June, 2024

AGENDA

Acknowledgement of Country, Welcome to Members and Guests

Attendance and apologies

1. Confirmation of Minutes of May 16th 2024, General Meeting

Attachment 1

2. President's Report

Attachment 2

3. Correspondence

Attachment 3

4. Report of Committee Meeting 06th June, 2024

Attachment 4

5. Treasurer's Report

Attachment 5

6. General Business

- 1) **Southern Villages War Memorial** – The Committee acknowledges that the Southern Villages War Memorial (inclusive of the flag poles), as defined under the Wingecarribee Shire Council policy on Management of Cenotaphs and War Memorials (revision currently under public consultation), is under the stewardship of the Bundanoon RSL Sub-Branch. The BCA has been advised and accepts the situation.
- 2) **Increase in membership fees** – the Committee resolved to increase Membership fees from \$5 per annum to \$10 per annum or from \$20 for five years to \$40 for five years. Further correspondence will be sent to members are renewal.
- 3) **90th Anniversary of the Soldiers' Memorial Hall** – the Committee resolved to host event, in consultation with other interested parties to commemorate the 90th Anniversary of the Hall. Due to current Hall bookings the event is planned as a Morning Tea at 10am on the 19th October – the 90th Anniversary.
- 4) **Rates for Hall Hire** – the Committee resolved to hold Hall hire rates at current level but to increase the bond payments. Bond payments will increase from \$150 to \$250 where there is no alcohol served and to \$450 when alcohol is served. Additionally, the Hall Convenor is authorised, at their discretion, to increase the bond to \$1,000 should the risk of damage to the Hall be deemed significant.
- 5) **Meet the candidates** – The Committee has received an invitation from the Wingecarribee Shire Council to host a meet the candidates event for the upcoming local council shire. Currently there are 13 members standing. The Committee agreed to the invitation and will deliver the event accordingly.

6) Other Business

a) Sub-committee reports – details on all sub-committees are available on the BCA Website

The Green Team

The Green Team are having a well deserved winter break. For further information on The Green Team please visit the BCA website or contact the convenor.

John White – Convenor

Our Place Bundanoon

Our Place Bundanoon are taking a short well deserved winter break. For further information on Our Place Bundanoon please visit the BCA website or contact the convenor.

Andy Carnahan – Convenor

The Melting Pot Theatre

The Melting Pot Theatre is well and truly in rehearsals for upcoming performances of Grease at Winterfest and A Midsummer Nights Dream. Details on booking tickets and dates:

“GREASE” - 7, 13 & 14 July - bookings: <https://www.trybooking.com/COSOY>

“A MIDSUMMER NIGHT'S DREAM” - 2, 3, 9, 10 November - bookings:

<https://www.trybooking.com/COVGZ>

Ted Ayers - Convenor

Bundanoon Plastic Free as we can be

Nothing to report this meeting.

Greg Olsen – Convenor

Welcome Bundanoon

Working a revising the current offering with lots of exciting conversations happening. Watch this space!

Catherine Andrews - Convenor

Garden Ramble

Our garden owners this year are a lovely group of humans giving so much time and effort in preparing their gardens for the Ramble. Unfortunately, one garden owner dropped out but we have found another garden so we are back on track.

The committee is investing in some new signs for the street this year which will give a fresh image to visitors, particularly those arriving on the Steam Train. We have lots of interest from new and former stall holders so we are looking forward to a bustling vibe in the Hall to draw visitors to the village and the cafés, shops and restaurants.

The Ramble has been invited to create the display in the entrance to the Mittagong Information Centre in October, there will be a little garden setting and plants with hat, gloves and tools suggesting the owner has just left.

Tessa Spencer - Convenor

Bundanoon Sings!

Preparations are well in hand for the Concert on 29 June. It will be "A Night Out", with songs from everyone's favourite shows, and even little bit of opera! Audience members are encouraged to dress for the occasion, as perhaps a favourite character or for a special evening. Cabaret style will again be set up, and tickets are selling very well. They're available on <https://www.trybooking.com/CRCWC>.

Paul Elliott - Convenor

Rex Cinema

Bundanoon's finest and longest running cinema house. An exciting range of films coming up: July 19th (Supper Club) "A Street Cat named Bob", 26th July Huw Kingston's "Alpine Odyssey". More information about upcoming presentations are on our Facebook page.

Stuart Reid - Convenor

Jordan's Crossing Gazette

Published quarterly, the JCG is the award-winning magazine of our village. Contributions from locals are always welcome. Contact the convenor for the content theme for coming editions.

Christine Janssen – Convenor / Editor

Music at 11

The concert on June 1 featuring Daniel Herscovitch piano and Minah Choe cello was well attended with 70 people enjoying the performance. Daniel and Minah presented a varied and interesting programme consisting of music by Beethoven, Benjamin Britten and Kate Moore. Audiences always enjoy hearing a recital which features the cello as the sounds produced are so varied and rich.

July 13 concert: Piano for 4 hands. Alisa Y Bernard and Nadia Koudasheva for further information please visit us at <https://www.artsbundanoon.org.au>

Pamela Jane – Convenor

Winterfest 2024

Tickets for the Dinner Dance Friday 05th July – run by the Bundanoon Hotel – venue Bundanoon Soldiers' Memorial Hall are now sold out!

But we do have tickets available for the Children's Concert Saturday 06th July – venue Bundanoon Soldiers' Memorial Hall, 3.00pm – 5.00pm. Tickets - \$10 per person, \$30 for a family of four or \$50 for the early bird special – family of four ticket to concert and 2 ride all night wristbands. Performers include Funky Zoo, Joss Walsh (young local performer); Grannie Maggie story time, Stah Zero Circus trapeze and the world famous Imagina Arta Australia Puppet Centre. Tickets will also be available on the door.

Street Party Saturday 06th July Official opening with street parade at 6pm. We have three rides coming – Storm ride, Tea Cubs, Climbing Wall and an area dedicated to Giant Games. Ride all night tickets provide access to all areas. We have two bands from Vocal Muster (Midnight Mojo / Young Colts); Bundanoon Sings; Bundanoon Ukesters and Bundanoon Pipe Band are invited

back to play again. We also have a couple of surprises, a licenced area and 24 food vans/trucks and stalls.

Markets Market Sunday 07th July – Bundanoon Primary School Commences at 8.30am – concludes at 2.00pm; Sing-A-Long Sunday 07th July – Bundanoon Soldiers’ Memorial Hall “Grease” Commences at 3pm – concludes at 6pm

Jonathan Melrose-Rae – Convenor

Soldiers’ Memorial Hall

The Bundanoon Memorial Hall is getting all spruced up with a touch up paint job of the stage edging, and other chipped architraves ready for Winterfest fun!

There was a comment in town that our Hall is the busiest Hall in all NSW. I think our Hall Booking Volunteer would agree!

I would like to thank Annette who volunteered to be one of our wonderful Hall Willing Worker and has been diligent in her role but with her other commitments, we are now looking for another new Hall Willing Worker or Workers. It’s not too much hard work, just checking the Hall after events, like lights off, heaters off, rubbish out and doors are locked.

There is now a \$50 re-chair stacking fee if chairs aren’t stacked correctly. We have a diagram on the inside of the chair cupboard, a trolley and clearly marked chairs with orange and yellow dots that have their own special places. People often wonder why we have these chairs dotted with either yellow or orange dots.

This is the reason - the yellow dotted chairs, which all live in the Supper Room, and the orange dotted chairs which live way back in the chair cupboard in two stacks of nine, is because they have a different profile from the rest of the chairs.

How did this happen you ask? Well, 150 chairs were once purchased and then it was decided a little later that an extra 30 chairs or so were needed. But the new chairs had different legs and shape so they do not stack with the original chairs. If you mix them up, the stacks are wobbly and dangerous. And there you have it.

Lyndell Giuliano Hall Convenor

Bundanoon Ukesters

For further information about our fabulous Ukesters please visit the BCA website or contact the convenor.

Anton Baggerman - Convenor

Bundanoon Pipe Band

The Bundanoon Pipe Band is as famous as Bundanoon, bringing the joy of the pipes to our community and representing our community across a range of Highland Gatherings and musical performances. For further information on the Pipe Band please visit the BCA website or contact the convenor.

Jeff Appleton – Convenor

Leaver Park Group

For further information or offers to assist with the regeneration, contact the Convenor of the Leaver Park Group BCA Sub-Committee.

Christine Miller - Convenor

Needles and Natter

Needles & Natter is an informal social meeting of women interested in needlework, knitting, spinning, crochet, and all things related to working with fabric and threads.

Meredith Brooks - Convenor

Picnic Park

The BCA is working with the community to review several precincts within the village, using **The Place Game**. One of these precincts is the Picnic Park, located across from the shops along Railway Avenue. For further information please visit the BCA website or contact the convenor.

Geoff Pollard - Convenor

Glow Worm Glen Track

For further information and enquiries, contact the Bushcare Group Convenor:

Liz Norrie - Convenor

Attachment 1 – Draft minutes of previous meeting

DRAFT BUNDANOON COMMUNITY ASSOCIATION INC.

GENERAL MEETING - Minutes

Bundanoon Soldiers' Memorial Hall

Thursday 16th May, 2024

Apologies – Lyndel Giuliano

7) Confirmation of Minutes of April, General Meeting

Accepted by Jeremy Tonks, seconded by Geoff Pollard

8) President's Report

Provide by President – with request to include link to Wingecarribee Shire Council website detailing capital works plans for forward period: Participate Wingecarribee – Council projects and public exhibitions and provide feedback. [Home | Participate Wingecarribee \(Logged in\) \(nsw.gov.au\)](#) Capital works planned for Bundanoon – attached to these minutes.

9) Correspondence

Noted.

10) Report of Committee Meeting 2nd May, 2024

No questions from the floor – taken as accepted.

11) Treasurer's Report

Accepted by Trevor Wright and Seconded by Angela Williamson

12) General Business

- a) **Placement of the commemorative trowel** – committee agreed that a ‘trophy cupboard’ was the best approach which would allow for display and storage of other items of importance.
- b) **Stream train** event will now occur on the 26/27 October on the Garden Ramble weekend. The Stream Engine route will be Sydney Bundanoon / Bundanoon to Goulburn and return. And will include the opening of the newly refurbished rooms at Bundanoon Railway Station.
- c) **External stairs to old projector room** – work is now completed. The Committee is reminded that the area is marked as “Authorised Personnel Only” due to the access stairs, handrail condition and uneven step at the base.
- d) **Road overbridge** – Council have advised they have designs for warning signs developed by Transport for NSW and will install at each side of the overbridge near the Bundanoon Motel but as, yet no date has been agreed.
- e) **Vice-President**
The BCA Committee endorsed Jeremy Tonks as Vice-President.
- f) **Picnic Park**
The Committee thanked the Convenor of Picnic Park for their nomination of the name change to BCA Park, however the Committee declined the acknowledgement preferring to keep the name as Picnic Park.

- g) Meet the candidates** – The Committee has received an invitation from the Wingecarribee Shire Council to host a meet the candidates’ event for the upcoming local council shire. Currently there are 13 members standing. The Committee agreed to the invitation and will deliver the event accordingly.

13) Other Business

Sub-committee reports – details on all sub-committees are available on the BCA Website

Warrigal Event Update – Lynne Morehen

Wendy Tuckerman – request to increase capacity on Sydney/Canberra rail service

Flower boxes in the village – Tessa Spencer

Bush regeneration – Christine Miller

Meeting concluded at 7.58 pm

Refreshments served

Attachment Two – Presidents Report

President Report

Bundanoon Community Association Inc.

20th June, 2024

President will provide verbal update on night

Attachment three – Correspondence

Correspondence received 16th May – 17th June 2024

- a) Bendigo Bank Statements
- b) National Carriage Club offer to sponsor upcoming International event
- c) Member of the community in regards to JCG being delivered in the rain
- d) Letter from Lee Borradale regarding the Southern Villages War Memorial
- e) Penrose Community Trivia night invitation
- f) Various press releases from Wingecarribee Shire Council
- g) Notification from Highland Gathering that there will be no Ceilidh on the 03rd August

Attachment four – Committee Meeting Notes

Notes of the Committee Meeting of the

Bundanoon Community Association Inc.

06th June, 2024

The Committee met on the 06th June 2024. Below are the items provided for information or comment that were discussed or decided that are not in the business for this general meeting. If you have any questions or would like clarification, please raise at the end of the meeting.

- a) Burgess Street – committee resolved to confirm intention for all parties on lease to pursue lot consolidation and confirm plans; update on revised plans for BCA component part of land and to seek quotes for the building of 2 roller door shed.

- b) Commemorative Trowel – committee resolved to build a “trophy cupboard” for the display of the Trowel and other artifacts.
- c) 90th Anniversary of the Soldiers’ Memorial Hall – committee resolved to host event, in consultation with other interested parties. Due to current Hall bookings the event is planned as a Morning Tea at 10am on the 19th October – the 90th Anniversary.
- d) Stream Train visit – 26 & 27 October – Plans are coming along well – group formed and working well. Expected that the train will arrive 11:45 am into Bundanoon, 3:15pm return from Bundanoon. More details to follow.
- e) Meet the Candidates- committee resolved to host event in Bundanoon for the community to meet the candidates for the Wingecarribee Shire Council elections on 14 September 2024. Candidate nomination closes 6pm Monday 5 August. Tentative dates for meet the candidates set to Monday 12 or Wednesday 14 August.
- f) Hall Usage – committee resolved to delegate usage of equipment including setting up and stacking of chairs and dishwasher use within the Hall by sub-committees to be their responsibility. Training and communication to be developed.
- g) Southern Highlands Carriage Club - The Committee agreed to the request from the Southern Highlands Carriage Club for sponsorship – sponsoring the naming rights for event 6 in their upcoming Nations Cup.
- h) Warrigal Welcome Event committee has requested clarification on the quote
- i) Picnic Park - The Committee endorsed defining and if, appropriate, entering into an MOU with Council on the management of the Picnic Park land.
- j) Southern Villages War Memorial – The Committee recognised the correspondence from Mr Borradale. The Committee acknowledges that the Southern Villages War Memorial (inclusive of the flag poles), as defined under the Wingecarribee Shire Council policy on Management of Cenotaphs and War Memorials (revision currently under public consultation), is under the stewardship of the Bundanoon RSL Sub-Branch. The BCA has been advised and accepts the situation.
- k) Increase in membership fees – the Committee resolved to increase Membership fees from \$5 per annum to \$10 per annum or from \$20 for five years to \$40 for five years. Further correspondence will be sent to members re renewal.
- l) Rates for Hall Hire – the Committee resolved to hold Hall hire rates at current level but to increase the bond payments. Bond payments will increase from \$150 to \$250 where there is no alcohol served and to \$450 when alcohol is served. Additionally, the Hall Convenor is authorised, at their discretion, to increase the bond to \$1,000 should the risk of damage to the Hall be deemed significant.

Next meeting Committee meeting Thursday 04th July 2024

Attachment five – Treasurers Report

Balance Sheet

Bundanoon Community Association Incorporated
As at 31 May 2024

Account	31 May 2024
Assets	
Bank	
BCA Inc (4 Months)	36,968.70
BCA Inc (6 Months)	51,974.34
BCA Statement Account 741	4,726.64
Sandhurst Select 90 Fund	16,500.00
Savings Account	28,889.41
Visa Debit Card	503.84
Total Bank	139,562.93
Current Assets	
Accounts Receivable	4,786.10
Petty Cash Floats	560.00
Total Current Assets	5,346.10
Fixed Assets	
Accum. Depreciation: Computers	(6,725.45)
Accum. Depreciation: Equipment	(42,409.59)
Accum. Depreciation: Furniture	(28,710.95)
Computers at Cost	7,925.25
Equipment at Cost	71,884.09
Furniture at Cost	55,540.55
Inventories	2,273.60
Total Fixed Assets	59,777.50
Total Assets	204,686.53
Liabilities	
Current Liabilities	
GST	3,196.16
Hall Bonds Held	1,500.00
Total Current Liabilities	4,696.16
Total Liabilities	4,696.16
Net Assets	199,990.37
Equity	
Current Year Earnings	(5,136.90)
Prior Year's Surplus/Deficit	205,127.27
Total Equity	199,990.37

Profit and Loss

Bundanoon Community Association
Incorporated
For the 5 months ended 31 May 2024

Account	Jan-May 2024
Trading Income	
Advertising Income	7,616.38
Donations Received	578.35
Grants Received	3,000.00
Hall Hire - External	6,184.92
Membership Fees	221.68
Merchandise Sales	125.05
Raffle Income	386.36
Refreshments Income	50.00
Refund Income	67.09
Sponsorship	454.54
Stalls	3,613.66
The Good Yard Rent Rebate	7,428.07
Ticket Sales - Events	18,035.64
Total Trading Income	47,761.74
Gross Profit 47,761.74	
Other Income	
Insurance payments made	1,300.00
Interest Income	2,431.76
Total Other Income	3,731.76
Operating Expenses	
Advertising	(293.64)
Bank Fees & Charges	3.24
Cleaning	3,596.78
Consumables	739.10
Donations Given	550.00
Equipment Purchase - Capital	6,780.00
Equipment Purchases	16.62
GST Payment	1,798.00
Hire & Rental Costs	1,538.24
Insurance	2,952.09
License Fees and Films	514.20
Online Subscription	1,336.70
Other Expenses	62.95
Performer Fees	6,740.91
Postage	258.79
Printing	6,960.00
Production	2,310.89
Professional Services	4,433.30
Refreshments	5,486.78
Refunds	533.64
Repairs & Maintenance	579.84
Square Fees	3.41
Stationery	511.88
Storage	1,570.92
Trade Services	5,183.60



Bundanoon Community Association (BCA)

Utilities	1,139.60
Waste Removal	482.56
Workshop Providers & Tutors	840.00
Total Operating Expenses	56,630.40
Net Profit	(5,136.90)